LIU PALMER PROGRAM

How does the financial aid process work?

Students take classes at NYU & LIU Palmer for the duration of their program. It is the students’ responsibility to submit all documentation required to secure their financial aid, as well as submit any and all the documentation needed to guarantee timely payment of their funds. Listed below is a guideline.

APPLICATIONS
To receive any financial aid please review the application(s) that need to be completed.

- A Free Application for Federal Student Aid (FAFSA) must be completed each year by March 1st of every year.
- Once this application is reviewed, if you are awarded Federal loans (Stafford, Unsubsidized and or Graduate Plus Loans) you will have to view and Accept or Decline the types of aid you want to use on your Albert Student Center.
- Please note you may have to sign Promissory Notes for one or more of your loans as well as complete Entrance Counseling at www.studentloans.gov. You will see any items you need to do on your Albert Student Center ‘To Do’ list.
- Also listed on your Albert Student Center would be any Holds associated with your account. It is imperative you view and address any of these issues.

CONSORTIUM AGREEMENTS
All students who are taking classes concurrently at LIU Palmer & NYU must submit a consortium agreement. This Consortium Agreement will allow you to use some of your federal student aid to cover the costs.

- Please note consortium agreements need to be completed EVERY semester.
- For FALL semesters NYU must receive the Consortium agreement no later than July 15th.
- For SPRING semesters NYU must receive the Consortium agreement no later than November 15th.
- Consortium agreements will take NYU approximately two weeks to process. (It is assumed it will take LIU about the same amount of time to process the consortium so you should plan accordingly when providing them with the consortium agreement.)
- A copy of the Consortium Agreement is sent to the Office of the Bursar.
- If there are any questions regarding the receipt of your Consortium Agreement and it’s processing you may contact Mike Zinkham in the Office of Financial Aid.
- Mike Zinkham Financial Aid Counselor New York University
  Phone: 212-998-4356   Fax: 212-995-4330   Email: mike.zinkham@nyu.edu
**LOAN PAYMENTS/ REFUNDS**

Federal Loan funds are sent to NYU to first be applied to your NYU tuition bill (if any). Once the funds are received, then the Bursar Office can process any remaining funds to LIU and then to the student.

- If the Consortium is received by the indicated dates your loan funds will arrive at the NYU Office of the Bursar approximately 10 days before the first day of classes. (You can see when your money arrives at NYU by checking the Bursar section in your Albert Student Center account).
- **The Bursar can ONLY provide this money to both LIU & you if they receive a copy of your LIU bill for the current semester.** The Bursar will e-mail a request for the LIU bill to your NYU e-mail address. You are more than welcome to provide the LIU bill information to the Bursar before this request goes out.
- Once Johnny Castro in the Bursar’s Office processes the LIU bill payments, then he will process any refund to you. You may reach him at Johnny.Castro@nyu.edu. For any questions about your refund after all of your money has been paid to NYU and you have provided him with a copy of your LIU bill, please contact Johnny Castro.

*** Please also be advised that if your Albert account reflects any hold messages this could prevent your loan funds from paying out to NYU. It is imperative that you check your Albert account for any hold messages. If you have a hold message that you don’t understand please contact Garrett Renner for additional information.

**LOAN DEFERMENT**

To have your loans deferred you must be enrolled in a minimum of 6 credits (or at least half-time). This is a federal requirement. NYU as your ‘Home school’ sends your enrollment information monthly to the National Student Loan Clearinghouse (http://www.studentclearinghouse.org). There are a couple of ways you can ensure that your loan servicer(s) retains the “In School Deferment” status of your loans.

- If you are enrolled in at least 6 points at NYU your loans will automatically remain in an “In School Deferment” status. This information gets updated weekly on the National Student Loan Clearinghouse.
- If you are enrolled in at least 6 points between LIU and NYU you can have each school complete an “In School Deferment” form. (This form can be printed off of your loan servicer’s website). The form would be completed by each school and returned to the loan servicer. The loan servicer would then take into account that you are enrolled in at least 6 points between the two schools. **It is up to the servicer to check your enrollment in multiple schools and to update your status on their site.**
- **Half-Time Equivalency**: You can inquire with your academic department to see if you qualify for a half-time equivalency. Under certain circumstances, students who are taking fewer than 6 credits may be granted an equivalency, which is recognized for student loan and other enrollment purposes. You should start with your academic advisor to obtain the “Application for Full or Half-Time Equivalency” form. Obtaining this status is probably the best course to take when seeking “In School Deferment” of your loans. **Please note The Office of Financial Aid cannot inform you on the specifics that qualify you for this status nor does the Office of Financial Aid grant this status.** **
- If at some point you are listed as “less than half-time” or are contacted by your lender for repayment, please check your status on the student loan clearinghouse (http://www.studentclearinghouse.org) and confirm your enrollment between the 2 schools. If you secure a half-time equivalency or update your enrollment please submit to the Office of Financial aid an “In School Deferment request”.
- Please note that if for any reason you are not enrolled at NYU for a term, you MUST register for Maintenance of Matriculation. Please be sure to speak to your department’s advisor about this.