

40 Acres and a Mule Filmworks, Inc. Archival Internship

40 Acres and a Mule Filmworks, Inc. is offering an internship in its archive. Working under the direction and supervision of the archivist, the intern will assist with data collection, records for existing and new collection materials, and research.

Candidates must be enrolled in an ALA-accredited graduate library program or recent graduates. Previous experience in archival work is not required, but preference will be given to applicants enrolled in an archival curriculum or certificate program. Ability to lift heavy boxes, detail-oriented, and working familiarity with Microsoft Office applications, Adobe Photoshop, and/or image-editing software are necessary. Possess good written and oral communication skills. Candidate must be able to work independently.

The intern must be able to commit to at least one full day a week (9am-6pm), preferably 2 days a week for a semester. Internships are unpaid, but may be used for course credit.

Please send a cover letter and resume to: internships@40acres.com with "Archival Internship" in the subject line.