

INTERNSHIP OPPORTUNITY FOR LIBRARY SCHOOL STUDENTS

Reference and Government Documents

SPRING SEMESTER 2016

- February - May 2016

LEONARD LIEF LIBRARY
LEHMAN COLLEGE (CUNY)
BRONX, NEW YORK
<http://www.lehman.edu/library>

DESCRIPTION:

- This is an excellent opportunity for flexible, creative library school students to gain valuable experience in a dynamic, urban academic library.
- The Reference and Government Documents Intern will work with librarians in charge of these areas on: Reference Desk Service; Government Documents Collection Reorganization; Research Guides (LibGuides). The main focus will be on a project to transition a print government documents collection to an electronic collection, with user-friendly finding aids (Research Guides).
- Part-time schedules will be arranged during Monday – Friday, 10 am to 6 pm. Interns will complete 120 hours of work during the semester.

QUALIFICATIONS:

- Required: Enrollment in the Internship course for credit at a Master's program in library or information services.
- Preferred: Completion of courses or experience in reference and bibliographic sources, electronic resources, government documents, database searching; metadata/digital archives; experience with library/ information technology; experience in an academic library.

CONTACT:

Please send an email expressing interest, qualifications and availability, with resume attached to:

Before Jan. 1, 2016:

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After Jan. 1, 2016:

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