

The Asian American Arts Centre

The Asian American Arts Centre (AAAC) currently has internships for college and/or graduate students 2-3 days a week. The AAAC is an exciting place to work, with many diverse activities. Interns learn the inside story of running a community non-profit – participating in community and arts advocacy events, postings on AAAC social media sites, as well as working with artists or handling art work. Interns learn about AAAC's digital archive – Artasiamerica.org <<http://Artasiamerica.org>>, maintain it, as well as to explore the relationship between a professional archive and arts and culture in a community context.

The Asian American Arts Centre is a not-for-profit community arts organization based in New York's Chinatown. Founded in 1974 during the start of the Asian American Movement, its programs have evolved to include the following areas: Visual Arts Program, Folk Arts Program, Community Advocacy Program, and Education Program.

AAAC Artists Archives:

We have an extensive archive of visuals and documents of Asian American artists from throughout the United States from 1945 to the present. There are opportunities to elaborate upon artists already included in the archive, as well as to grow the archive by adding new artists and their work. Tasks associated with the archives involve digitizing and resource management. See <http://artasiamerica.org/>. There is a budget for interns to attend archival conferences. In addition, we have a Permanent Collection of 400 contemporary art works and another collection of Asian Folk art. There are opportunities to manage these collections, both in their physical maintenance, condition status, digital records, and visual documentation.

Marketing and Communications:

Interns will learn to handle the day-to-day marketing operations of a community arts organization. Marketing touches on all aspects of the organization and its relationship – communities of artists, communities of Asian Americans, and other people of color, to NYC & to regional & national connections. Interns can help promote the organization's voice. Interns will assist in renewing, redesigning, and updating contents for these sites to be more effective communication tools for the organization: AAAC's website (<http://www.artspiral.org/>), AAAC's Blog (<http://artspiral.blogspot.com/>), Flickr account (<https://www.flickr.com/photos/asianamericanartscentre/>), and Facebook (<https://www.facebook.com/AsianAmericanArtsCentre>). Interns will be able to market historical resources including video & audio documentation, which provide a unique perspective on the art world from 1945 to 2010. Interns may also conduct research on past exhibitions to keep accessible this area of contemporary history.

Please send a brief cover letter, resume, and writing sample to:

Mr. Robert Lee, Executive Director
Asian American Arts Centre
111 Norfolk Street, 1st Floor
New York, NY 10002