

NYC Parks Department Monuments Collection

Unpaid archival intern position working with the NYC Monuments Collection, 1936-2011.

- Perform basic rehousing and description, applying basic preservation methods.
- Contribute to finding aid using Archivist Tool Kit.
- Demonstrated knowledge of archival theory and practice essential.
- Ability to bend, reach and lift boxes weighing up to 40 lbs helpful.

Interns must be available 1-2 days per week during normal business hours. Knowledge or interest in Art History and NYC history a plus!

Please email letter of interest/resume to martha.foley@parks.nyc.gov