

**Robert Wilson Archive
Byrd Hoffman Water Mill Foundation
New York, NY**

The archivist for theater and visual artist Robert Wilson seeks applications for a part-time internship over a fifteen-week period through the spring of 2017 with opportunities to extend into summer and fall (if matriculating at that time).

Interns assist with inventorying and providing a basic level of intellectual control and metadata for collections. Interns will gain experience in cataloging, metadata, archival and theater research. The internship will not exceed twenty hours per week.

Projects and duties may include but are not limited to:

- Rehousing photographic material
- Applying metadata to digital assets
- Comparing print photo records to digital assets in proprietary DAM
- Assist with preparing digitization orders with vendor(s)
- Additional research projects as required

Prospective interns should be familiar with the basic tenets of cataloging and archival or museum research. Technical requirements include Office and an understanding of collection database principles. Current enrollment in an archival, information science or museum studies graduate program is required. A working knowledge of or interest in modern and contemporary theater and performance is a plus.

A brief letter of application, resume and names of professional/academic references should be emailed to deb.verhoff@watermillcenter.org (with "Photo Cataloging Internship" in the subject line). Applications will be accepted until the position is filled.

ABOUT THE ARCHIVE

Since the late 1960s, Robert Wilson's productions have decisively shaped the look of theater and opera. Through his signature use of light, his investigations into the structure of a simple movement, and the classical rigor of his scenic and furniture design, Wilson has continuously articulated the force and originality of his vision. Wilson's close ties and collaborations with leading artists, writers, and musicians continue to fascinate audiences worldwide.

Administered by the Byrd Hoffman Watermill Foundation, the Robert Wilson Archive promotes and supports research on Wilson's works, career, and artistic legacy. The collection provides access to documentary materials including: photographs, papers, video recordings and ephemera directly related to Wilson's productions. In addition to documenting completed works, the archive records creative process through Wilson's production files, rehearsal notes and sketches. Tied into the Wilson Archive is the Watermill Center, a laboratory for performance on the East End of Long Island, founded by Robert Wilson in 1992 and opened to the public in 2006. The Center houses significant collections of Oceanic, African and Arctic tribal art as well as a range of modern and contemporary visual art and design elements (not to mention Wilson's own production furniture). These materials inform and are influenced by the research that takes place at the Center, and are inextricably tied to the staging and visual sense of Wilson's art.