

## **NYPD Video Production Unit**

### **Summer 2017 Internship (Early Consideration)**

#### Description:

The NYPD Video Production Unit (VPU) Archive consists of over 10,000 programs on film, analog video, and as born digital files. The materials capture the evolution of NYPD tactics and training, global and international policing initiatives, and moments of historical and cultural importance to the NYPD and the larger NYC community over the past eighty years.

Candidates must be a Masters or PhD student in Motion Pictures/Archives/Records Management or Library Science. The intern will assist in the ongoing archiving and preservation efforts of the VPU, including conducting inventories of film and video assets, digitization of the video collection, and descriptive cataloging of digitized programs. The intern will be supervised by experienced, highly trained archivists. The goal of the internship will be to provide hands on experience with the basics of moving image and digital preservation, including digitization, technical and descriptive metadata, care and handling, and file migration and monitoring.

#### Educational Requirements:

Graduate Student – MA/PhD in Motion Picture/Archive/Records Management/Library Science

#### Location:

NYPD Video Production Unit Moving Picture Archive, 235 East 20<sup>th</sup> Street, Manhattan

Salary is to be determined by the Mayor's Office.

To submit for early consideration, please email a resume and cover letter to:

Director Anthony Lopresti	<a href="mailto:Anthony.Lopresti@nypd.org">Anthony.Lopresti@nypd.org</a>
Sergeant George Kefalas	<a href="mailto:GEORGE.KEFALAS@nypd.org">GEORGE.KEFALAS@nypd.org</a>
Public Records Officer Sean O'Donnell	<a href="mailto:SEAN.ODONNELL@nypd.org">SEAN.ODONNELL@nypd.org</a>
Public Records Officer Joshua Ranger	<a href="mailto:JOSHUA.RANGER@nypd.org">JOSHUA.RANGER@nypd.org</a>

(Type "NYPD 2017 Summer Internship" in the subject line.)

Applications for early consideration will be reviewed. Applicants will be contacted.