What goes into my Palmer School e-Portfolio?

EACH SEMESTER

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1. Mandatory Uploads: these assignments assess the Palmer School e-Portfolio Student Learning Outcomes (SLO)
   a. You will be required to upload assignments assessing these 9 SLOs to your e-Portfolio each semester.
      i. Goal 1, SLO 1a- explain and apply the foundations and principles of the library and information science professions;
      ii. Goal 1, SLO 1c- compare and contrast different types of collections and information organizations;
      iii. Goal 2, SLO 2b- use systems for organizing and structuring information and knowledge;
      iv. Goal 2, SLO 2c- search, retrieve and synthesize information from a variety of systems and sources;
      v. Goal 3, SLO 3a- evaluate and use information resources and services to meet the needs of diverse populations;
      vi. Goal 3, SLO 3c- integrate technology into programs and services;
      vii. Goal 4, SLO 4a- put theory into practice within an information organization;
      viii. Goal 4, SLO 4b- explain and apply principles and practices of management and leadership;
      ix. Goal 5, SLO 5c- apply the fundamentals of qualitative and quantitative research methods.
   b. How will I know what to upload?
      i. The Palmer School will contact you via your MyLIU email address at the end of each semester with your mandatory assignment names for each of the courses you are enrolled in and the corresponding SLO.
      ii. Example of assignment in email: LIS 510 SLO 1c- Visiting a library assignment

       iii. It is important to note that failure to upload assignments after each semester will result in an academic review block being placed on your account which will not allow you to register for future classes.

2. Best Work Uploads: choose assignments you or your instructors feel highlight your skills and understanding of the Palmer School SLOs.
    a. Any of the non-mandatory Student Learning Outcomes which include the following:
        i. Goal 1, SLO 1b- analyze policies and trends affecting libraries and information organizations and the profession;
        ii. Goal 1, SLO 1d- communicate effectively with diverse audiences;
        iii. Goal 2, SLO 2a- use professional standards to manage and deliver information resources in a variety of formats;
        iv. Goal 2, SLO 2d- evaluate information systems and technologies;
        v. Goal 3, SLO 3b- develop and deliver information programs designed to meet the needs of specific users and communities;
        vi. Goal 4, SLO 4c- explain and meet certification and/or licensure requirements for specialized areas of the profession as appropriate;
        vii. Goal 5, SLO 5a- explain the importance of service to the profession, and continuing professional development;
        viii. Goal 5, SLO 5b- explain the importance of advocacy on behalf of information organizations and the profession.
    b. How will I know what to upload?
        i. Your Instructor will tell you if they feel a specific assignment is a good fit for a "Best Work" upload.
        ii. You feel you excelled on a particular assignment addressing one these eight SLOs.

Last semester at Palmer

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3. Milestone Reflection Essays
    a. During your last semester at the Palmer School, you will be writing 5 short reflection essays, in which you show your achievement in the five goals by reflecting on the artifacts you have uploaded and your experiences during your Palmer education.
        i. Goal 1: Apply the principles, ethics and philosophy of the profession while serving their patrons, institutions and communities;

    ii. Goal 2:Utilize a broad range of approaches, systems, and technologies to manage and deliver information;

    iii. Goal 3: Deliver user-centered services and cost-effective programs tailored to the needs of diverse populations;

    iv. Goal 4: Staff, manage and lead libraries and information organizations of all types;

    v. Goal 5: Contribute to the profession through service, research and advocacy

b. *Each reflection essay should be no more than 2 pages, double spaced size 12 font.*

c. These reflection essays will be a self-narrative assessing your skills through your own learning. It is important to reference specific artifacts for the SLOs and your best work pieces.

d. In assessing your skills you should highlight the following while considering each of the Palmer School SLOs:

    i. introduction of the skill

    ii. developing of the skills

    iii. complete comprehension and retention of the skill

e. To view the e-Portfolio Milestone Rubric used to assess your reflection essays please visit the Palmer Blog at http://palmerblog.liu.edu/?page_id=10921