

DUAL DEGREE ADVISING SHEET

NAME _____ ID# _____

ADDRESS _____ CITY _____ STATE _____ ZIP _____

PHONE (HOME) _____ PHONE (CELL) _____

EMAIL _____ ; Secondary email _____

Please print! firstname.lastname@my.liu.edu

SEMESTER FIRST REGISTERED _____

MLIS PROGRAM REQUIRED COURSES (16 CREDITS)

SEMESTER TAKEN

DEGREE : MSLIS

LIS 510 Introduction to Library & Information Science _____

LIS 511 Information Sources & Services _____

LIS 512 Introduction to Knowledge Organization _____

LIS 514 Introduction to Research in LIS _____

LIS 785 Mentorship (4 credits; students must register for this course in the first semester)

ELECTIVES (12 credits)

6. Strongly suggested: LIS 516 Collection Development _____

7. Strongly suggested: LIS 606 Information Literacy and Library Instruction _____

8. LIS _____

9. LIS _____

Transfer of 8 credits from NYU to Palmer: _____ (date)

Transfer of 8 Palmer credits to NYU: _____ (date)

CERTIFICATE PROGRAM IN ARCHIVES AND RECORDS MANAGEMENT

For the Certificate in Archives and Record Management, whether taken as an LIU Post Master's Certificate or as part of an MSLIS degree, the following courses are required: (totaling 18 credits):

- LIS 520 Records Management
- LIS 714 Archives and Manuscripts**
- LIS 690 Internship in an Archives or Records Management setting

Students must choose an additional three courses from the following list of electives. Occasionally offered Special Topics classes may also meet a requirement.

- LIS 529 Map Collections
- LIS 611 Film and Media Collections
- LIS 657 Introduction to Preservation**
- LIS 705 Principles and Practices in Archival Description: EAD/DACS**
- LIS 706 Digital Preservation
- LIS 713 Rare Books and Special Collections Librarianship**
- LIS 716 Audio Preservation
- LIS 721 Appraisal of Archives and Manuscripts
- LIS 722 Digital Records
- LIS 755 Information Technologies and Society
- LIS 763 Metadata for Digital Libraries**

Special Topics and WISE classes may be approved for Certificate elective credit on a case-by-case basis.

CONCENTRATION IN RARE BOOKS AND SPECIAL COLLECTIONS

The Palmer School offers a specialization in Rare Books and Special Collections as part of the American Library Association-accredited MSLIS in Library and Information Science program. The program is designed for students intending to pursue careers in research institutions and the book trade. Students develop proficiency in rare book curatorship, archival techniques, book history, rare book cataloging, preservation, and exhibition planning. They become acquainted with major rare book collections through field trips and internships, and they will have opportunities to meet experts in this area. Specialized courses in book history are offered, and courses relevant to this specialization may also be selected from the Palmer School's Certificate in Archives and Records Management program.

A total of four courses are required (12 credits) but students must take:

- LIS 713 Rare Books and Special Collections Librarianship**
- LIS 658 History of the Book (or one of several other historically oriented courses that meet the history of the book requirement. Those are noted below.)

Plus any two electives from the list of recommended classes below:

- LIS 519 Great Collections of New York City
- LIS 529 Map Collections**
- LIS 652 Exhibitions and Catalogs: Library Meets Museum
- LIS 657 Introduction to Preservation**
- LIS 709 Rare Book Cataloging and Descriptive Bibliography (counts as a history of the book)
- LIS 714 Archives and Manuscripts**
- LIS 901 Collecting and Managing Ephemera

****These courses meet requirements for both the Certificate in Archives and Records Management and the Special Collections Concentration**