• **Classes begin on Tuesday, Sept. 8.** The class schedule and assigned classrooms can be found [here](#). Palmer Manhattan classes are held in the NYU Bobst Library.

• **Entering Bobst:** When you enter Bobst Library the first time, go to the far LEFT to the privileges window to get your Bobst pass, good for the fall semester or until you are issued an LIU ID. (See **Orientation** below) Continuing students will be given a sticker for your LIU ID. Allow some extra time at the privileges window in case there’s a line on the first days of the semester!

• **Classrooms:** The East, West and Avery classrooms are located in the Avery Fisher Center, 2nd floor, between the elevator banks. The East Room is to the left; West is to the right; and Avery is straight back and to the far right. PC classrooms are in the computer center, one level below the lobby. For a video tour of Bobst: [http://nyu.libguides.com/content.php?pid=123054&sid=2146509](http://nyu.libguides.com/content.php?pid=123054&sid=2146509)

• **Orientation:** In Manhattan, we will have orientation on **Thursday, Sept. 10, from 5 – 6:15 pm**, just before the start of the Intro. to Library Science class, LIS 510, which begins at 6:30. At orientation we will take ID pictures, give you some pertinent handouts, answer questions, and go over some important details about the Palmer program. If you can’t make it on that Thursday, just contact me and we’ll set up an individual meeting time. If any of you prefer, you could send me a headshot to use for your ID picture. Just remember, no sunglasses or hats!

• **To do:** Be sure that you are subscribed to kiosk: [https://lists-1.liu.edu/mailman/listinfo/cwp-kiosk](https://lists-1.liu.edu/mailman/listinfo/cwp-kiosk) and that you have activated your MyLIU account at [my.liu.edu](http://my.liu.edu). Remember that you must use your MyLIU account when communicating with us and include your nine-digit ID number (starts with 100)!

• **Read** about the e-Portfolio requirement and look for notices about upcoming Adobe Connect sessions to answer questions.

• **Check your schedule** on My.LIU.edu! Make sure that you are actually in the classes you planned to be in and dropped from the ones you may have dropped!

• **You can access the LIU databases** remotely by signing in with the same sign-in and password you use for your LIU email. Just go to: [http://www2.liu.edu/cwis/cwp/library/libhome.htm](http://www2.liu.edu/cwis/cwp/library/libhome.htm) to explore this amazing resource.

**SEE BELOW FOR REQUIRED TEXTS, PALMER MANHATTAN**
Following are the required texts for the fall Manhattan classes. These are all available for purchase online.

LIS 510, Introduction to Library Science; Chu

LIS 511, Information Sources and Services; Peña

LIS 512, Knowledge Organization; Peña
Taylor and Jaudrey, *The Organization of Information*; 3rd Edition; 2009

LIS 514, Research Methods in LIS; Chen

LIS 516, Collection Development; Stoller

LIS 611, Film and Media Collections; Underwood
No required text

LIS 650, Website Design and Content Management Systems; Chen
No required text

LIS 658, History of the Book; Peña
TBA soon!

LIS 690, Internship; Zhang
No required text

LIS 714, Archives and Manuscripts; Hunter

LIS 775, Technical Services and Operations and Systems; Chen
No required text

*Stop by to say hello and check in as the semester goes along!  
We’re in room 707 here in Bobst and always like to hear from our students.*