

PALMER MANHATTAN

- The class schedule and assigned classrooms can be found [here](#). Palmer Manhattan classes are held in the [NYU Bobst Library](#).
- **Entering Bobst:** When you enter Bobst Library the first time, go to the far **LEFT** to the privileges window. If you are registered for a class meeting in Bobst, they will have your name and will give you a pass that is good for the semester or until you are issued an LIU ID. (See **IDs and getting oriented below**) Allow some extra time at the privileges window in case there's a line on the first days of the semester, and be sure to bring a picture ID! Continuing students-- you will be given a sticker for your LIU ID. Only students taking in-person classes at Bobst will have access to the Library.
- **Classrooms:** The classrooms we use are in several places within Bobst. We have a small seminar room on the 4th floor, room 413; we have a conference room off the lobby, behind the circulation desk (the Public Services Conference Room); and we have room 745 on the west side of the 7th floor. We also have use of the computer labs on the level below the lobby. Please see the [schedule](#) to find out where your classes meet.
- **IDs and getting oriented:** If this is your first semester at Palmer Manhattan, please contact me at alice.flynn@liu.edu if you have any questions. You will need an LIU ID so please attach a headshot to an email to me (attached, not included in the body of the email). Just please no sunglasses or hats! We'll have the ID made and will notify you when it's available. If you'd like to meet to go over the program, your schedule, etc., any Monday – Thursday at Bobst works for me.
- **To do:** Be sure that you are subscribed to kiosk: <https://lists-1.liu.edu/mailman/listinfo/cwp-kiosk> and that you have activated your MyLIU account at my.liu.edu. Remember that you must use your MyLIU account when communicating with us and include your nine-digit ID number (starts with 100)!
- **Read** about the [e-Portfolio requirement](#) and look for notices about upcoming Adobe Connect sessions to answer questions.
- **Check your schedule** on My.LIU.edu! Make sure that you are actually in the classes you planned to be in and dropped from the ones you may have dropped!
- Be sure to check out the [Post Schwartz Library](#) with its many **databases** and so much more. For those requiring a sign-in, use the same sign-in and password you use for your LIU email. Definitely explore this amazing resource.

WELCOME!