

## **The Chancellor Robert R Livingston Masonic Library Summer Internship**

The Livingston Library seeks two accomplished graduate students (or recent graduates) for the library's summer genealogy internship. The program runs for ten weeks, June through August, with flexible start and end dates. Students must commit to two full days per week, Monday through Friday. The library is open Monday, Wednesday and Friday 8:30-4:30 and Tuesday and Thursday 12 -8pm. This is an unpaid internship that must be taken for school credit.

Students will learn how to use a variety of sources for genealogical research, including primary source manuscript material, card catalogs, and electronic databases. As we are a small library there will be opportunities to gain experience with the circulation and archives staff as well. Students will have the opportunity to interact directly with patrons while learning best practices for genealogy research.

### Requirements:

- Currently enrolled in or recently graduated from an MLIS program.
- Interested in genealogy or in pursuing a career in genealogy librarianship
- Ability to work independently
- Ability to lift, bend, and reach boxes or volumes weighing up to 30 pounds
- Well-organized and detail oriented
- Must complete the internship for school credit

### How to apply:

Send your resume, cover letter, contact information for 2 references and availability to Morgan Aronson at [mea@nymasoniclibrary.org](mailto:mea@nymasoniclibrary.org) . You will be notified before your references are contacted.