

Hunter College Library Interns

The Hunter College Library seeks interns to help provide chat reference service and to help with other aspects of our information literacy efforts.

Hunter participates in *QuestionPoint 24/7*, an online cooperative managed by OCLC. The intern will receive training and mentoring, with the goal of being able to handle reference questions from Hunter, other City University campuses, and other academic libraries across the country and in the UK.

Interns will also observe library instruction sessions and help with aspects of course-specific instruction.

Interns will be assigned to help in collection development or creating LibGuides or tutorials.

Interns will be appointed for a semester and preference will be given to candidates who have completed at least 12 credits in an accredited library school program and have already taken their basic reference course.

POSITION AVAILABLE: September 6, 2016.

WORK SCHEDULE: Work schedule is variable, but requires at least one evening shift of four hours working remotely and six hours on campus working with a librarian for a total of 10 hours per week.

REQUIRED: Must be current (or enrolled) graduate student in an accredited library school program during the fall 2016 semester. Must be able to receive course credit for the internship.

PREFERRED: Demonstrated effective verbal and written communication skills. Coursework in reference service and completion of at least 12 credits in an accredited library school program. Strong commitment to service. Ability to evaluate, understand, and responds to research questions by utilizing knowledge of library resources. Interest in academic librarianship. Ability to multi-task and work effectively in a face-paced, team environment.

APPLICANT INSTRUCTIONS: Applicants for the Ask a Librarian Internship program should submit the following application via e-mail, a resume, 2016 to Hal Grossman (hgrossman@hunter.cuny.edu) and/or Clay Williams (clay.williams@hunter.cuny.edu).

Candidate will be notified by late August.