

LaGuardia Community College

SCHOLARLY COMMUNICATIONS INTERN (Unpaid)

Library Media Resources Center,
Long Island City, NY

Term of internship: Sept.-Dec. 2017 (preferred) or Jan.-Feb. 2018

Hours: 10 hours/week for Sept.-Dec. 2017 or 20 hours/week for Jan.-Feb. 2018. Both include possible early evening/weekend hours depending on activities planned. Preference for applicants who can commit to a regular schedule each week.

LaGuardia Community College's newly-expanded Library Media Resources Center is a vibrant hub of academic activity on campus. Librarians are faculty, and we teach up to 350 bibliographic instruction sessions per semester and multiple sections of credit-bearing information literacy courses in addition to working in our areas of specialty.

The intern will have responsibilities related to our institutional repository, CUNY Academic Works. Intern will receive training in determining copyright and publisher requirements/restrictions for our faculty members' previously published works. Intern will conduct outreach to faculty regarding their publications and upload works on their behalf. Intern will assist with promoting the repository and open access through writing for the Library's social media and participating in professional development/outreach events such as Open Access Week.

This is a good opportunity for the right person to learn about institutional repositories, copyright, open access, and faculty outreach. There is also the possibility of working on the Institutional Archives area of Academic Works.

The intern will be working primarily with the Library's Metadata Librarian and the Instructional Technology/Systems Librarian.

LaGuardia Community College is a part of the City University of New York (CUNY). We serve over 45,000 students, both degree and non-degree, offering more than 50 associate degree programs in many fields, from nursing to business to the arts to computer science. We were ranked as one of the top three large community colleges in the U.S. for our high academic standards and innovative teaching practices. LaGuardia faculty are experts in their field--54% of our faculty holds PhDs, more than twice that of faculty at most community colleges. We are conveniently located only ten minutes from Manhattan and near several MTA subway and bus lines.

Requirements:

This position is intended for current students in an ALA-accredited graduate program in library/information science. Applicants should have a strong academic background and interest in scholarly communication and publishing, ability to learn quickly, work independently, and face new and unexpected questions.

To apply, please submit a resume and letter of interest to:

Elizabeth Jardine

ejardine@lagcc.cuny.edu

Use subject line "Scholarly Communications Internship."

LaGuardia Community College values diversity and encourages applications from members of groups that will enhance diversity within librarianship.

EQUAL EMPLOYMENT OPPORTUNITY

CUNY encourages people with disabilities, minorities, veterans and women to apply. At CUNY, Italian Americans are also included among our protected groups. Applicants and employees will not be discriminated against on the basis of any legally protected category, including sexual orientation or gender identity. EEO/AA/Vet/Disability Employer.